

Overview of Student Contracts and Notification System





hello!



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References

 NDCC – 15.1-29-14 – Student Placement for noneducational purposes – Residency determination –
Payment of tuition and tutoring charges

 NDCC – 54-01-26 – Residence – Rules for Determining

 <https://www.nd.gov/dpi/districtschools/finance-operations/finance/tuition-and-excess-cost-reimbursement>



 <https://secure.apps.nd.gov/dpi/ndteach/sclogin.aspx>






Need Help?


Home / Districts/Schools / Finance & Operations / Finance / Tuition and Excess Cost Reimbursement

Additional resources:

- [Non-Resident Tuition and Excess Cost Reimbursement \(Guidance Document\)](#) 
- [School District Responsibility Resident Students \(Cost caps\)](#)
- [Complete Contract/Notification Manual](#) 

Forms:

- [SFN 50013 Public School District Tuition Agreement](#) 
- [SFN 50014 Worksheet for Calculating Tuition](#) 
- [SFN 18119 School District Notification of Student Placement](#) 

 [Print](#)  [Help](#)

North Dakota
login

Already Registered - [Not sure?](#)

North Dakota Login:

Password:

[Forgot Login](#)
[Forgot Password](#)
[Update your account](#)

New to North Dakota Online Services?

» [Register Now!](#)

Benefits of North Dakota Login

- One North Dakota Login and password to access multiple [ND Online Services](#)
- Register once for secure access to State services

Need help? Read through the [FAQ](#).

For assistance with this North Dakota Login, contact the [Service Desk](#).

Register for ND Login ID

Personal Account Details

Personal accounts should only be used for online services related to you personally such as North Dakota Game and Fish, Child Support Parent Access, etc.

Login Details

*User ID:

*Password:

*Confirm Password:

Personal Information

*Name: First MI Last Suffix

*Address 1:

Address 2:

Address 3:

*City, State, Zip (555554444)

*Country:

*Personal Phone : (2223334444)

Account Recovery Setup

Email

*Email:

An activation code will be sent to your email address. Use the activation code to complete setup for email recovery option.

Optional Cell Phone Recovery Option

Cell Phone
Number:

An activation code will be sent to your cell phone. Use the activation code to complete setup for cell phone recovery option.

[More Information](#)

Message and data rates may apply.

Security Questions

*Question 1:

*Answer 1:

*Question 2:

*Answer 2:

Terms of Use:

Please read the [Terms of Use](#) carefully before creating your North Dakota Login. By registering for a North Dakota Login, you agree to be bound by and comply

I Agree

Student Contracts

Frank Snow ([profile](#)) ([sign out](#))

Notifications

[»» List](#)

[»» Create](#)

Regular Ed Contracts

[»» List](#)

Special Ed Contracts

[»» List](#)

All Contracts

[»» List](#)

Reimbursements

[»» List](#)

Administration

[»» Manage Staff](#)

[»» Entity Users](#)

[»» Statewide Configuration](#)

[»» Services](#)

[»» Service Costs](#)

[»» Set Years Contracts Permitted](#)

<< Notifications of Placement

Notifications of Placement

Filter Criteria

Notification Agency:

-- ▾

Educating Agency:

-- ▾

Financially Responsible Agency:

-- ▾

Status:

Active (Unsubmitted or Submitted) ▾

School Year:

2021-2022 ▾

Student First Name:

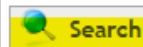
Student Last Name:

Student State ID:

Notification ID:

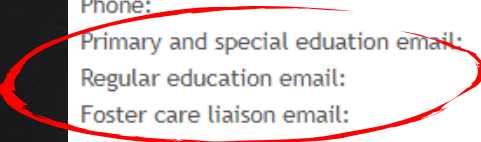
Placed at, or residing with:

- No Filter: Show all notifications
- Custodial Parent/Legal Guardian
- Residential Facility
- Foster Family/Relative Placement
- Nonapplicable - School Placed



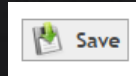
Entity Name:
 Phone:
 Primary and special education email:
 Regular education email:
 Foster care liaison email:
 Address:

 City:
 State:
 Zip Code:
 Begin Year:
 End Year:



These emails is where the notices are sent

Update
 Agency
 info and
 add users



These are the user that have access to the system

Users

The users below currently have either user and/or admin access to this entity. If the admin checkbox is not checked, the user is a staff member of the entity and does not have admin permissions.

| ND Login ID | Last Name | First Name | Email | Admin |
|-------------|-----------|------------|-------|-------|
|-------------|-----------|------------|-------|-------|

User needs Admin access to create notices

 Save

[Add User](#)

User Name: 

User needs to provide their username

Entity Name:

Phone:

Primary and special education email:

Regular education email:

Foster care liaison email:

Address:

City:

State:

Zip Code:

Begin Year:

End Year:

Within State of ND? Is Education Provider? Is Residential Facility?

 Save

Users

The users below currently have either user and/or admin access to this entity. If the admin checkbox is not checked, the user is a staff member of the entity and does not have admin permissions.

| ND Login ID | Last Name | First Name | Email | Admin |
|-------------------------------------|------------|------------|-------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | [REDACTED] | Jordan | travis.jordan@k12.nd.us | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | [REDACTED] | Miller | carrie.miller@k12.nd.us | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | [REDACTED] | Irwin | linette.irwin@k12.nd.us | <input checked="" type="checkbox"/> |

 Save

Add User

User Name: 

Student Contracts

Frank Snow ([profile](#)) ([sign out](#))

Notifications

[»» List](#)

[»» Create](#)

Regular Ed Contracts

[»» List](#)

Special Ed Contracts

[»» List](#)

All Contracts

[»» List](#)

Reimbursements

[»» List](#)

Administration

[»» Manage Staff](#)

[»» Entity Users](#)

[»» Statewide Configuration](#)

[»» Services](#)

[»» Service Costs](#)

[»» Set Years Contracts Permitted](#)

<< Notifications of Placement

Notifications of Placement

Filter Criteria

Notification Agency:

-- ▾

Educating Agency:

-- ▾

Financially Responsible Agency:

-- ▾

Status:

Active (Unsubmitted or Submitted) ▾

School Year:

2021-2022 ▾

Student First Name:

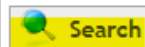
Student Last Name:

Student State ID:

Notification ID:

Placed at, or residing with:

- No Filter: Show all notifications
- Custodial Parent/Legal Guardian
- Residential Facility
- Foster Family/Relative Placement
- Nonapplicable - School Placed



Notification of Placement

SCHOOL DISTRICT NOTIFICATION OF STUDENT PLACEMENT
North Dakota Department of Public Instruction
School Finance and Organization
SFN 18119 (rev. 08-05)

Notification #: 0039356
Status: Submitted
Submitted By: Cheryl Core
School Year: 2020-2021

Part I. Notification

Agency Making Notification:

701-642-7751 - tjuneau@nd.gov

Educating Provider:

701-857-4232 - s.gantzer@dakotaranch.org

Financial Responsibility:

701-642-6741 - roxane.eckroth@k12.nd.us

Richland, Sargent, Ransom HSZ

Dakota Boys & Girls Ranch - Fargo

Wahpeton 37

Educating Provider – where the student is placed

Financially Responsible district – ultimately responsible for education cost

1

When?

Initial Placement

Student is initially placed for services

Within 5 working days – Court ordered or emergency placement

Within 10 working days – Other placements

Annual – 15 Sep

Annual residency determination



Change of Educator

When the Education Provider changes

2

Who?

Placing agency or the entity funding the student's placement completes the online Notification of Placement (NoP). In the case of a parent placement, the administrator of the residential facility must complete notification.

Why?

Notification of tuition responsibility for students placed for purposes other than education.

- ✓ Placement ordered by State court, Tribal court or Director of Juvenile Court or the division of juvenile services in foster care or a state-licensed childcare home or facility
- ✓ Placement by state or county social service agency in foster care or at a state-licensed childcare home or facility
- ✓ Placement in a state-operated institution
- ✓ Voluntary placement by a legal guardian in a state-licensed residential facility defined in NDCC 25-01.2-01 and 50-11-00.1 (notification completed by administrator of facility - parent must have a 3rd party payor, or themselves)

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Where?

- ✓ Custodial Parent / Legal Guardian
- ✓ Residential Facility
- ✓ Foster Family / Relative Placement
- ✓ Nonapplicable – School Placed (*focused on special education students and an educational or IEP decision*)

Residency Determination (Financial Responsibility)

At the time of placement (updated annually on 15 Sep)

- ✓ Every person has in law a residence
- ✓ Place where one remains when not called elsewhere (i.e. working or temporary purpose)
- ✓ Only one residence
- ✓ Residence can't be lost until another is gained
- ✓ Residence of supporting parent
- ✓ Does not automatically change upon marriage (must be the union of act and intent)

When and Where

Part II. Purpose of Notification

Purpose of Notification:

Placement Date:

Exit Status:

Part III. Student Placement Information

Placed at, or residing with:

Student State ID: [?]

Student First Name:

Student Last Name:

Student DOB:

Residential Facility (if applicable) or name of Foster Care:

Placement Address:

City:

State:

Zip Code:

Placing Agency:

Custody Order Date:

Some students may shift from a resident facility to a foster/transition facility

Since neither the educator nor resident district changed, there is no need for a new NoP;

But the agency with custody should notify the school of the address change

Residency is determined by Placing Agency




Contact the Placing Agency with questions
about residency determination

Part IV. Residency Determination - Payment of Tuition

Custodial Parent/Legal Guardian Name, for educational purposes:
Parent Address:

City:
State:
Zip Code:

Student's custodial parent, or legal guardian, is resident of North

 Save  Void Notification  Create Contract

Comments

No comments have been added.
<<< [Add Comment](#)



Student Contract Steps



Reimbursement

Contract

Notice of Placement



Student Contract Steps

Corrections



Reimbursement

Contract

Notice of Placement



Data Flow

NoP searches for student info
in STARS based on STATE ID



Create Contract



Student Contract verify' s
enrollment status (location,
dates, special programs)



STARS validates foster care
program



A vibrant field of red poppies in full bloom, with green stems and leaves. A white, hand-drawn square frame is centered over the field, containing the text "Questions?".

Questions?